

## Tuition Discount Instructions and How to Obtain Grade Documentation: University of Phoenix – Tuition Cap and Course Match Offer (T-Mobile)

### University of Phoenix Information:

Phone: (866)771-2952

Portal Name: [ecampus.phoenix.edu](http://ecampus.phoenix.edu)

URL: <http://www.phoenix.edu/t-mobile.html>

### Tuition Discount Instructions

Benefit Details:

- University of Phoenix Tuition Cap and Course Match Offer
  - Full-time Employee Tuition Cap Offer –
    - Bachelor's Degree: student pays (standard rate) per course until \$5,250 is paid to the University via employer tuition assistance, at which point tuition is waived for remaining courses - up to a total of 10 courses per calendar year (one course permitted at a time). Once full-time Eligible Employees exceed the Full-Time Bachelors Tuition Cap, the Education Institution will waive rEsource® fees and Prior Learning Assessment fees for the student for the remainder of the Calendar Year.
    - Master's Degree: For a Master's degree, the first 5 courses/year will be covered by \$5,250. The Education Institution will waive rEsource® fees until program completion.
    - Doctoral Degree: The Education Institution will waive rEsource® fees until program completion.
- OR
- Part-time Employee Course Match offer –
  - Bachelor's Degree: student pays (standard rate) per course (for 2 courses) until \$2,500 is paid to the University via employer tuition assistance, at which point tuition is waived for an additional 2 courses in that calendar year. Any additional courses are the responsibility of the student. The Education Institution will waive rEsource® fees the student for the remainder of the Calendar Year.

Instructions for New Students:

- Click [here](#) to get started
- During the enrollment process the participant will self-identify for the benefit program by accessing the Account tab of eCampus, under the Payment Header they will select Employer/Tribal Academic Partnership Program.
- Next, select one of the provider selections based on their employment status:
  - For Master's Programs:
    - T-Mobile USA Full-Time Master Tuition Benefit
  - For Bachelor's Programs:
    - T-Mobile USA Full-Time Tuition Cap Offer
- OR
- T-Mobile USA Part-Time Course Match Offer
- Provide the LOC to the university.

#### Instructions for Currently Enrolled/Returning Students:

- If you are currently attending University of Phoenix and have already been using employer tuition assistance prior to starting the Tuition Cap and/or Course Match Offer, you will need to wait until your next year of employer tuition assistance in order to start the Tuition Cap and/or Course Match Offer – this is because you need to have \$5,250 (FT employees) or \$2,500 (PT employees) in employer tuition assistance to use in the calendar year in order to utilize this benefit. If you have not used employer tuition assistance this year, you can start the process above anytime.

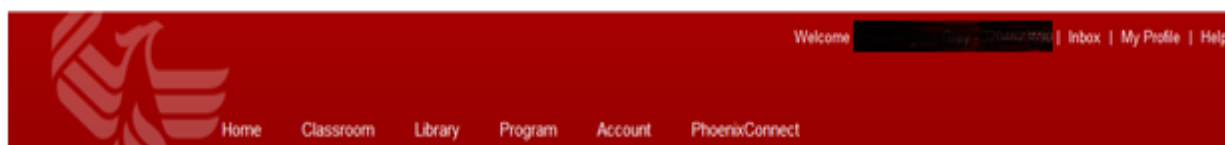
## Obtaining Grade Documentation

### General documentation reminders:

- University Name/logo and your name need to be visible on all documentation.
- Documentation **cannot** be modifiable. This includes email correspondence. Uploaded screen shots are acceptable.
- Grade books are not an acceptable form of documentation for a final grade.
  - Grading documentation must confirm school name, student name or identifier, courses, final grades and dates of courses taken. Multiple documents can be submitted if each document can be correlated to each other.

### Grade Documentation

- **Official Grade Report**
  - **Location:** eCampus, <http://ecampus.phoenix.edu> • Click Home • Under Quick Links • Click Schedule and Grades • Once completed courses comes up • click on grade for the completed course • Print the Official Grade report
  - **What it contains:** This provides the course ID/name, start and end dates, and final grade. This screen also includes the student name and school identifier.



### Official Grade Report

Course ID	Start Date	End Date	Grade	Credits	Quality Points	Deadline Date
NUR/587	03/20/2012	04/24/2012	A	3.00	12	
Course Title				Instructor		
LEADERSHIP AND MANAGEMENT IN NURSING AND HEALTH CARE				WILLIAM KESTER		

### Program Summary

Total Program Credits Attempted 26  
Total Program Credits Earned 26  
Total Program Quality Points 101.33  
Program GPA 3.9

If you have any questions regarding this report, please feel free to contact our University Services Support Center at (800) 866-3919.

ID: [Redacted]