

Tuition Discount Instructions and How to Obtain Grade Documentation: Purdue University Global Advantage Tuition Grant Program (T-Mobile)

Purdue University Global Information:

Phone: (402) 474-5315

Portal Name: PG Campus

URL: <https://go.purdueglobal.edu/els/tmobile>

Tuition Discount Instructions

Benefit Details:

- Purdue University Global Advantage Tuition Grant Program
 - Full-time employees** pay standard tuition rates until they reach \$5,250 using employer tuition assistance. Once, \$5,250 is reached, all further courses will be free – up to two courses per term. Offer runs based on the calendar year. Application and technology fees are waived for both undergraduate and graduate seeking eligible T-mobile employees*. Textbook costs are waived for undergraduate programs *only*.

**Students are responsible for programmatic fees as outlined in applicable Tuition and Fees documents, including lab fees. These fees are not part of the \$5,250.*

***T-Mobile employees eligible for the Advantage Tuition Grant include any person(s) employed directly through T-Mobile or their subsidiary company known as Metro by T-Mobile. Part-time employees are not eligible for this grant offering but can still enroll using the Employer Reimbursement process from T-Mobile.*

New, Currently Enrolled, and Returning Students:

- Click [here](#) to get started.
- Click on the **Request Info** button and answer the questions.
- When contacted by an Admissions Advisor of the University, indicate that you are a T-Mobile employee interested in participating in the Advantage Tuition Grant Program.
- Purdue University Global will provide you an Advantage Tuition Grant Validation Form and walk you through the enrollment process and requirements.
- In addition to the standard enrollment requirements, you will need to provide verification that you are eligible to receive the Advantage Tuition Grant by providing the following required documents to your Admissions Advisor.
 - **Advantage Tuition Grant Validation Form:** This form is provided by your employer and/or your Admissions Advisor. You must complete the top portion of the Advantage Tuition Grant Validation Form and follow the submission instructions provided directly on the form
 - **Letter of Credit:** This form is provided by EdAssist when you submit an application for approval via their Tuition Assistance Management System software. Generate your Letter of Credit from EdAssist for your first set of courses prior to enrollment. This form will be required to enroll and prior to each new term. Your Admissions Advisor will

provide you with the necessary course information for your first term, thereafter this information can be obtained from your Student Advisor.

- A Letter of Credit will need to be provided for every new term prior to the term start date at Purdue University Global. The Letter of Credit serves as your employment verification to the University. Failure to provide a Letter of Credit prior to the term start date can prevent you from starting and/or resuming class(es) each term.
- You can access the EdAssist Tuition Assistance Management Software and instructions via your T-Nation employee intranet page.
- Email both the Advantage Tuition Grant Validation Form and your Letter of Credit from EdAssist to your assigned Admissions Advisor or fax the documents to the Purdue Global Enterprise Learning Solutions Admissions Team at 866-583-6765. Generate your Letter of Credit from EdAssist for your first set of courses prior to enrollment. This form will be required to enroll.

Please Note: If you are a current student and are requesting to receive the Advantage Tuition Grant, any tuition reductions will be applied to future terms and will not be applied retroactively

Obtaining Grade Documentation

General documentation reminders:

- University Name/logo and your name need to be visible on all documentation.
- Documentation **cannot** be modifiable. This includes email correspondence. Uploaded screen shots are acceptable.
- Grade books are not an acceptable form of documentation for a final grade.
 - Grading documentation must confirm school name, student name or identifier, courses, final grades and dates of courses taken. Multiple documents can be submitted if each document can be correlated to each other.

Grade Documentation

- **Grade Report**
 - **Location:** PG Campus > My Studies > My Grades
 - **What is contains:** Student ID, student name, course ID/name, term, and final grade

Purdue University Global Grade Report

Programs: Bachelor's Degree in Business Administration
Term: All Terms

Student Information	Academic Status	School Information
Student ID: [Redacted] Name: [Redacted] Address: [Redacted]	Status: Enrolled Program: Bachelor's Degree in Business Administration Cumulative GPA: 3.27 Cumulative Credits: 66.00 Graduation Status: On Track Next Exam: 7/20/2017 Graduation Date: 11/2/2017 Last Day of Attendance: 11/2/2017	School Name: Purdue University Global Address: 1000 W. Main Street, Westfield, IN 46084 Phone: (317) 477-1000 Website: www.purdueglobal.edu

Course Code	Course Section	Course Name	Course Credit	Course Start Date	Course End Date	Grade	Grade Points	Credits Earned	Quality Points
100001	01	DATA 100001	4	10/1/2017	11/2/2017	B	3.00	4.00	12.00