

NEW FAMILIES - GETTING STARTED



If you've previously used a Bright Horizons service

(Back-Up Care, College Coach, EdAssist Solutions or Early Education and Preschool)

Select **LOG IN** and enter your personal username and password.

If you're not sure or never established a log in previously, use "Forgot Username", enter the email address you've provided to Bright Horizons, and follow the prompts to log in.

If you are NEW to Bright Horizons

Select **SIGN UP** to create an account. You must enter The Home Depot as your employer to ensure you see Little Apron Academy as an option in the steps below.

The screenshot shows the 'FAMILY INFORMATION CENTER' header with a welcome message. Below are two columns: the left column has a 'LOG IN' button and text about logging in to manage account information; the right column has a 'SIGN UP' button and text about signing up if you're new. At the bottom, there are links for finding child care centers and for UK-based users.

Two Step Process for Families Interested in Full Time Care

All new families must complete **both an inquiry and a registration** to be entered into the enrollment lottery. This process is specific to Early Education & Preschool (full time care) and separate from any registration you've done previously for other Bright Horizons services (such as Back-Up Care).

STEP 1: INITIAL INQUIRY

Complete the initial contact information needed and under **"My Center"** be sure to select Little Apron Academy.

STEP 2: REGISTRATION

After inquiry is complete, click **"here"** to initiate the Registration process.

The screenshot shows a confirmation message: 'REQUEST ACCEPTED'. It thanks the user for completing the inquiry and provides instructions to click a 'here' link to log back in to finish registration. It also includes a phone number (855-239-3850) and a link to submit a service request.

During registration you will provide additional important information about your child, dates of care needed, and your requested start date. **Submitting your registration will create an enrollment request for the center, it does not guarantee you a spot at Little Apron Academy as a lottery may be needed depending on demand.**

Ready? Visit familyinfocenter.brighthorizons.com to Log In or Sign Up and get started!

