



Back-Up Child Care Fact Sheet

Bright Horizons Times Square

Location	4 Times Square New York, NY 10036
Phone/Fax/E-mail	212.840.3336 (phone), 212.869.6166 (fax) timessquare@brighthorizons.com
Days of Operation	Monday - Friday (Please consult the High Demand Day Calendar for peak day schedules.)
Hours of Operation	8:00 a.m. - 6:00 p.m.
Ages Served	3 months up to 13 years
Registration	There are three ways to begin the registration process: online at www.brighthorizons.com/back-up , by phone at 866-273-2773, or contact the center to receive registration materials by mail, fax or email.
Reservations & Tours	Please contact the center to arrange a tour. Your child must be registered before using the center. Reservations can be placed for registered children via the center's 24 hour automated voicemail system or online at www.brighthorizons.com/back-up . (Select Request a Reservation)
Lunch/Snacks	Parents provide lunch. Bright Horizons provides two nutritious snacks.
Subway	The center is located across the street from the 42nd Street station.
Staffing	Experienced Teachers with degrees in early childhood education; full-time Client Services Associate trained in security procedures.
Security Features	Located in a discreet, unmarked location; secure entryways and video monitoring; extensive evacuation policies and procedures. Please call in advance or consult building security for the location of the center.
Additional Resources	On-site Parent Library