

# BACK-UP SOLUTIONS



## Back-Up Child Care Fact Sheet

# Bright Horizons Chicago West Loop

<b>Location</b>	500 West Monroe Chicago, IL 60661
<b>Phone/Fax/E-mail</b>	312.876.8687 (phone), 312.876.8697 (fax) chicagowestloop@brighthorizons.com
<b>Days of Operation</b>	Monday - Friday (Please consult the High Demand Day Calendar for peak day schedules.)
<b>Hours of Operation</b>	8:00 a.m. - 6:00 p.m. (Parents asked to pick up children by 5:45 p.m.)
<b>Ages Served</b>	3 months up to 13 years
<b>Registration</b>	There are three ways to begin the registration process: online at <a href="http://www.brighthorizons.com/back-up">www.brighthorizons.com/back-up</a> , by phone at 866-273-2773, or contact the center to receive registration materials by mail, fax or email.
<b>Reservations &amp; Tours</b>	Please contact the center to arrange a tour. Your child must be registered before using the center. Reservations can be placed for registered children via the center's 24 hour automated voicemail system or online at <a href="http://www.brighthorizons.com/back-up">www.brighthorizons.com/back-up</a> . (Select Request a Reservation)
<b>Lunch/Snacks</b>	Parents may order a catered lunch for \$5 (payable by check, money order or cashiers check) or take their children out to lunch. Bright Horizons provides two nutritious snacks.
<b>Parking/CTA</b>	Thirty-minute parking is available for pickup and drop-off in the 500 West Monroe garage. The center is located within walking distance of the Green line and the Blue line, as well as Northwestern and Union stations. Buses are available off the Brown, Orange and Red lines.
<b>Staffing</b>	Experienced Teachers with degrees in early childhood education; full-time Client Services Associate trained in security procedures.
<b>Security Features</b>	Located in a discreet, unmarked location; secure entryways and video monitoring; extensive evacuation policies and procedures. Please call in advance or consult building security for the location of the center.
<b>Additional Resources</b>	On-site Parent Library

