



Back-Up Child Care Fact Sheet

Bright Horizons Chicago East Loop

Location	225 North Michigan Avenue Chicago, IL 60601
Phone/Fax/E-mail	312.616.6690 (phone), 312.616.6694 (fax) chicagoeastloop@brighthorizons.com
Days of Operation	Monday - Friday (Please consult the High Demand Day Calendar for peak day schedules.)
Hours of Operation	8:00 a.m. - 6:00 p.m. (Parents asked to pick up children by 5:45 p.m.)
Ages Served	3 months up to 13 years
Registration	There are three ways to begin the registration process: online at www.brighthorizons.com/back-up , by phone at 866-273-2773, or contact the center to receive registration materials by mail, fax or email.
Reservations & Tours	Please contact the center to arrange a tour. Your child must be registered before using the center. Reservations can be placed for registered children via the center's 24 hour automated voicemail system or online at www.brighthorizons.com/back-up . (Select Request a Reservation)
Lunch/Snacks	Parents may order a catered lunch for \$5 (payable by check, money order or cashiers check) or take their children out to lunch. Bright Horizons provides two nutritious snacks.
Parking/CTA	Thirty-minute parking is available for pickup and drop-off in the Boulevard Towers Parking Garage within the building (contact the center for directions.) The center is located walking distance from all CTA trains.
Staffing	Experienced Teachers with degrees in early childhood education or related fields; full-time Client Services Associate trained in security procedures.
Security Features	Located in a discreet, unmarked location; secure entryways and video monitoring; extensive evacuation policies and procedures. Please call in advance or consult building security for the location of the center.
Additional Resources	On-site Parent Library